



Organized by: IMPLEMENTERS
Event Date: 24th - 27th February 2026
Location: Accra, Ghana

About AIRTAD

The Annual Impact Roundtable Discussions (AIRTAD) & Robotics Competition is a flagship event organized by IMPLEMENTERS to celebrate innovation, education, and collaboration across Ghana and West Africa.

Each year, AIRTAD brings together students, educators, policymakers, and private sector leaders for a week-long series of robotics competitions, high-level dialogues, and innovation showcases. Volunteers assist in ensuring the event runs seamlessly, participants feel supported, and the experience remains memorable for all.

Volunteer Roles & Responsibilities

1. Event Logistics & Setup

- Assist with the overall preparation and setup of the event venue.
 - Arrange seating, registration areas, and exhibition spaces.
 - Support technical setup (projectors, robotics displays, sound systems).
 - Organize and distribute event materials (badges, brochures, programs).
- Preferred Skills:** Organisation, teamwork, multitasking, attention to detail.

2. Registration & Guest Relations

- Serve as the first point of contact for participants and guests.
 - Manage registration desks and check-ins.
 - Provide directions and event information.
 - Assist VIPs, speakers, and robotics teams with their hospitality needs.
- Preferred Skills:** Communication, interpersonal skills, professionalism, and conflict resolution.

3. Robotics Competition Support

- Work directly with student teams and judges during the robotics challenge.
 - Guide teams on competition rules and schedules.
 - Assist judges with score tallying and logistics.
 - Ensure fair play and smooth flow of activities.
- Preferred Skills:** Problem-solving and coordination.

4. Roundtable & Session Coordination

- Support AIRTAD's discussion sessions and innovation dialogues.
 - Assist moderators and panelists with session logistics.
 - Manage microphones, Q&A sessions, and timekeeping.
 - Ensure smooth flow of events.
- Preferred Skills:** Organisation, time management, public engagement, attention to detail, and event coordination.

5. Media, Communications & Content Development

- Capture stories and moments that amplify AIRTAD's impact.
- Take photos, record videos, and assist with live coverage.
- Support live social media updates and post-event documentation.
- Conduct short interviews and draft summaries.

Preferred Skills: Photography, videography, writing, editing, and digital media.

6. Hospitality, Catering & Chaperoning Coordination

- Ensure participants, guests, and volunteers are well-catered for.
- Supervise beneficiaries attending AIRTAD, ensuring their well-being throughout the event.
- Coordinate meal and refreshment distribution.
- Liaise with catering teams to ensure service and cleanliness standards are met.
- Manage meal schedules and logistics.

Preferred Skills: Organisation, time management, teamwork, attention to detail.

7. Safety & Crowd Management

- Support event security and ensure a safe environment for all
- Monitor attendee flow and prevent overcrowding.
- Coordinate with security and first-aid teams.
- Guide participants during emergency procedures.

Preferred Skills: Alertness, communication, teamwork, and crisis management.

8. Post-Event & Evaluation

- Help with closing activities and event reporting.
- Support the dismantling and packing up of event materials.
- Gather feedback through surveys and interviews.
- Assist in compiling post-event reports.

Preferred Skills: Organisation, communication, data collection, and report writing.

Eligibility & Requirements

Applicants must:

- Be at least **18 years old**.
- Be a **resident in the Greater Accra Region** during the event period.
- Be available to attend a **pre-event orientation and briefing**.
- Demonstrate teamwork, responsibility, and a commitment to impact.
- Have basic communication and interpersonal skills.
- Previous volunteer or event experience is an advantage (not required).

What You'll Gain

- A **certificate of participation** recognizing your contribution.
- **Networking opportunities** with changemakers, educators, and innovators.
- Hands-on **experience in event management, media, and logistics**.
- The chance to **contribute to a national impact event** advancing education and innovation.
- A stipend as compensation for your time and effort during the event.

How to Apply

Interested candidates should:

Complete and submit the **Volunteer Application Form** [here](#) no later than **November 18, 2025**.

For inquiries, contact communications@theimplementers.org